



General Manager, Corporate Services



Nestled in the rolling countryside less than an hour from Toronto and moments away from the unspoiled, natural beauty of the Niagara Escarpment, **Orangeville's** small-town charm and "big city" amenities appeal to residents and businesses alike. Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and competitive business operating costs.

We have a strong, diversified business community and our business park is home to multi-national manufacturing operations and successful small business operations. **Orangeville** is also a regional centre for commercial and service activity. The Town offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants. Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing, and a state-of-the-art regional health care facility. Post-secondary opportunities in the community continue to expand and broaden our appeal to families and businesses.

We're carefully planning our growth to provide and preserve a welcoming environment for residents, businesses and visitors. **Orangeville's** lifestyle has something for everyone. The Town enjoys a vibrant culture, with live theatre and an active community of artists. The Orangeville Blues and Jazz Festival, hosted annually, is known to be one of Canada's Top 100 Events and Festivals in all of Ontario. Our parks and recreation facilities offer extensive and accessible opportunities for active living. Nearby wide-open spaces feature excellent hiking trails, cross-country and downhill skiing, golfing, fishing, plus a variety of other activities to satisfy almost every outdoor enthusiast. Orangeville is home to Island Lake which offers over 820 acres of lake, wetland, trails and forest and it's open year-round.

With a combined operational and capital budget of over \$129.4M, and over 300 employees, **Orangeville** is committed to meeting the needs of 30,000+ residents and a thriving business community by delivering efficient and effective services.

Inspire our Future as our General Manager of Corporate Services

As the ideal candidate and our new **General Manager of Corporate Services**, you are an insightful and hands-on corporate services business leader with a commitment to innovation, modernization and service excellence. Both your business and operational acumen are exceptional, and you have an ability to lead and modernize our corporate services operations through the management of a number of functions including Finance, Information Technology, Human Resources, Communications and the Clerks department.

As a key member of the senior management team, the **General Manager of Corporate Services** will report directly to the Chief Administrative Officer, and will provide visible and inspiring leadership to the corporate services portfolio while actively pursuing innovative and visionary methods to deliver services effectively and efficiently through a business focus and customer service-oriented approach. This includes leadership to over 40 full-time staff and management of a significant operating budget for both the corporation and the corporate services team.

In this key role you will be instrumental in assisting the organization in supporting our strategic plan and business directions, this includes managing day-to-day operations in corporate services while pursuing a parallel path of operational excellence including lean process reviews, redesigns of business processes to support alignment to optimized digital solutions, implementation of customer-focused solutions, and various change management activities to enhance productivity and collaboration.

You will lead a dedicated team, while fostering a workplace culture focused on service excellence, innovation, teamwork, and positioning Orangeville as an employer of choice.

Ideal Qualifications

The ideal candidate will possess the following qualifications:

- **Management Experience:** Significant (10 years+) demonstrated progressive management experience in corporate services, finance, information technology, human resources or a related function complex municipal sector or public sector organization including experience working with elected officials.
- **Knowledge and Current Issues:** Knowledge of current issues facing local government in Ontario, as they relate to Legislation, Finance, Information Technology, Human Resources, and Communications.
- **Strategic and Tactical Acumen:** A track record as a strategic and innovative thinker with an ability to translate vision into outcomes while fostering a positive and innovative workplace. The ability to think critically in order to solve complex business issues on both a planned and unplanned basis.
- **People Leadership:** Leadership and human relations skills in order to direct, develop, motivate, and support staff in developing and achieving goals and objectives and to be able to participate as an effective team member within Corporate Services and with the senior leadership team.
- **Change Management:** Demonstrated experience leading transformational change and utilizing a systems thinking approach to improve effectiveness and make recommendations on areas to be improved.
- **Program Management:** Ability to manage multiple concurrent projects/initiatives, objectives, groups or activities.
- **Finance and Resource Management:** Ability to manage, track and maintain operating and capital budgets, and related long range planning. This includes the ability to negotiate and manage contracts with vendor partners.
- **Stakeholder Relations:** Ability to think and interact effectively, strategically, tactfully, and courteously with all levels of staff, to build a co-operative and collaborative working relationship with internal and external customers.
- **Customer Service:** Ability to provide oversight, policy development, support and exceptional customer service to a broad range of complex and unique business systems that support our enterprise.
- **Communications Skills:** Must possess excellent oral and written communication skills and the necessary administrative and people skills to maintain effective relations with the CAO, management team across the enterprise, staff, Council and external services partners.
- **Education:** University graduate with a degree in Finance, Business Administration, Public Administration, Law, Human Resources, Information Technology or other related disciplines and/or equivalency.

How to Apply

To explore this opportunity please apply via email by **October 23rd, 2023 or sooner to careers@waterhousesearch.net** quoting project **TO-GMCSD**. Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, amy@waterhousesearch.net or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.net.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.