



## Director of Finance, Treasurer

**WATERHOUSE**  
EXECUTIVE SEARCH

The Township of Mapleton is one of the seven lower-tier municipalities that form the County of Wellington. These municipalities are the Townships of Centre Wellington, Guelph Eramosa, Puslinch and Wellington North, as well as the Towns of Erin and Minto. The Township supports a mostly agricultural and rural population of approximately 12,000 residents. Following amalgamation in 1999, Mapleton began to focus on its new vision and mission: "rooted in tradition, growing for the future." Three small hamlets (Drayton, Moorefield and Alma) make up the "urban" centres of the Township.

With a combined operational and capital budget of approximately \$28M and over 75 permanent, part-time and seasonal staff, our municipality is committed to meeting the needs of our residents and business community by delivering efficient and effective services.

### **Your opportunity make a difference.**

The Township of Mapleton is seeking a **Director of Finance, Treasurer** to guide and inspire a dedicated Finance team on its journey to successfully administering the finances of the Corporation while delivering excellent customer service to its stakeholders. Are you a natural leader? Someone who easily excels at building and motivating a team? If your technical qualifications are surpassed only by your outstanding people skills, we want to hear from you! The municipality is experiencing growth at a rapid pace, and the Director of Finance, Treasurer will be responsible for fiscal oversight to sustain the Township's excellent financial position in compliance with GAAP and the statutory requirements of the Municipal Act.

Reporting directly to the Chief Administrative Officer, you will be key member of the Senior Leadership Team and provide inspirational and collaborative leadership as well as specialized advice, consultation to staff across the organization as well as being responsible for the Finance Department and all related legislated duties in accordance with the Municipal Act. This will include directing and managing staff as well as preparation and maintenance of the budget and ensures to ensure that adequate internal financial controls are in place and compliant.

As a key member of the Senior Leadership Team the Director of Finance, Treasurer will assist the Chief Administrative Officer to ensure that service delivery and general government operations are carried out in a cost efficient, effective and customer centric manner, and meet all statutory, regulatory obligations.

### **Ideal Key Qualifications:**

- **Education and Designations:** a University degree relative to area of responsibility (business, public administration) plus a current CPA designation in good standing.
- **Municipal Management experience:** At least five years of experience in a municipal environment with three years in progressively responsible management roles, ideal in finance.
- **Finance Experience:** Expert level knowledge/experience with practices related to budget planning, accounting, internal controls, financial reporting, taxation and capital planning in a municipal setting.
- **Strategic Acumen:** Solid understanding of types of strategic and planning processes required to develop appropriate corporate and departmental short and long term goals and objectives.

- **Critical Thinking:** Analytical, problem solving and decision-making skills to enable the assessment of multiple issues, the development of options and implementation of decisions necessary for the effective and efficient operation of the department recognizing impacts and mitigating repercussions.
- **People Leadership:** Exceptional leadership skills with proven ability to lead, supervise and mentor a team of managers and staff while working towards a common corporate goal.
- **Legislation:** Thorough working knowledge of all applicable legislation, regulations and government processes related to a municipal finance portfolio.
- **Technical Acumen:** Advanced technical literacy with the Microsoft suite of products, the internet and proficiency in a range of other computer software applications related to finance, payroll and other corporate productivity software.
- **Communication:** Excellent interpersonal, oral and written communication and presentation skills.

### Why join the Township of Mapleton:

- **Location and Commuting** – our head office is located in Mapleton, Ontario. Mapleton is conveniently and centrally located a short 30-minute traffic free commute from Kitchener/Waterloo.
- **Modern Office Environment** - modern offices with no fee parking.
- **Employee Development** - staff leadership and professional development training opportunities.
- **Low cost of housing** – Mapleton Township provides many opportunities for a robust lifestyle. The choices range from our more developed urban centres, to a range of rural properties. The most important point is that prices are less than less than the GTA or the KW area.
- **Healthcare** – A number of excellent hospitals are located with the Kitchener/Waterloo area – 30 minutes away.
- **Compensation and Benefits** - The salary range for the position is up to \$153,058 (based on skills and experience) and includes fully-paid group benefits and participation in the OMERS pension.

### How to Apply

To explore this opportunity please apply via email with your resume and covering letter by May 3<sup>rd</sup> or sooner to [careers@waterhousesearch.net](mailto:careers@waterhousesearch.net) quoting project **TM-DFT**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Lisa Folger at 1-888-228-8883, [lisa@waterhousesearch.net](mailto:lisa@waterhousesearch.net) or Jon Stungevicius at 416-214-9299 x1, [jon@waterhousesearch.net](mailto:jon@waterhousesearch.net).

*We appreciate all applications, however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes. The Township of Wilmot is an equal opportunity employer committed to diversity in the workplace.*