



The **Township of North Huron** is a progressive, vibrant and growing community of over 5,000 residents. Located within Huron County, North Huron is comprised of the former Village of Blyth, the former Township of East Wawanosh, and the former Town of Wingham. North Huron is a community with strong agricultural and rural roots, and boasts excellent farmland, engaged volunteer groups, beautiful and rugged landscapes, modern and productive agricultural businesses and a business community that is global, progressive, and growing. North Huron also serves as a regional hub for northern Huron County and southern Bruce County by providing a range of services including education, healthcare, daycare, social services and fire services.

Residents and visitors of North Huron appreciate and enjoy a wide range of services with a small, hometown appeal. If you are looking for an exceptional quality of life and a hometown atmosphere, North Huron is second to none.

With a combined operating and capital budget of approximately \$17M and over 80 permanent and part-time staff, the Township of North Huron is committed to meeting the needs of our residents and business community by delivering efficient and effective services. For more information, visit the community profile for [North Huron](#).

Council recently adopted a new strategic plan for the current term of Council and beyond. The vision for the Township is a prosperous and engaged community that welcomes visitors, families, residents and businesses through strong agriculture, development, culture and tourism. The mission is to offer an affordable and sustainable high quality of life by delivering excellent and efficient services to residents, businesses and visitors. The new strategic plan is based on six strategic pillars that include strengthening the economy, a welcoming community, effective governance and modernization, well-maintained infrastructure, high-quality services, and environmental stewardship.

Your Opportunity to Make a Difference

As a key member of the Senior Management Team reporting to the CAO, the **Director of Public Works and Facilities** is responsible for the administration and management of building services, roads, fleet, bridges, drains, landfill sites, parks, cemeteries, facilities and water/wastewater operations, in accordance with budgets, objectives, policies and programs approved by Council and all applicable by-laws and Ontario regulations.

You will use your strong leadership, technical and financial skills to guide the Township of North Huron through interesting and challenging projects. In addition to leading your department, you will instill corporate values and strategically tie your department to the municipality's strategic goals and objectives.

Working with stakeholders and Township Council, you will provide information on emerging policy and relative professional and departmental issues as well as options and recommendations enabling the municipality to make informed decisions on behalf of the community.

Key accountabilities include:

Strategic Advice

- Leading the public works aspects of the Township's short- and long-range operating plans and strategies. To develop and prioritize an inventory of maintenance and construction projects for use in the planning and budgeting processes. To incorporate suggestions from the public and staff in this list.
- Preparing and reviewing recommendations, reports and presentations for management and Council. Attending Council, Committee, ratepayer, special interest groups and other meetings as required.

Operations

- Developing, recommending, and reviewing applicable policies, procedures, standards, plans and programs for the efficient and effective delivery of services to the residents of the Township.
- Identifying best practices in the public works operations and/or maintenance of municipal infrastructure.
- Preparing annual operating and capital budgets including forecasts and estimates; identifying and recommending potential funding sources.
- Managing effective operations and monitoring performance against approved plans, budgets, and standards.

- Supporting managers to prepare and administer the public tender process for operating and capital projects and overseeing the delivery in accordance with the approved annual plan.

Capital Programs and Asset Management

- Planning and directing a comprehensive asset management program to ensure the efficient and effective operation and maintenance of the Township's infrastructure according to planned targets, budgets, procedures, and priorities and in accordance with applicable legislation.
- Providing technical advice on capital project planning and design, ensuring projects are designed in accordance with the Township's standards and accepted engineering and provincial standards, including the review and approval of plans specifications and drawings prepared by external consultants.

People Leadership

- Day-to-day coaching and performance of the operational services leadership team and supporting the broader portfolio as it relates to human resources matters.

Professional Qualifications

You are a recognized leader in the field of municipal infrastructure and public works operations with 5 to 10 years' experience leading a municipal division.

- **Management:** At least five years of experience in municipal public works operations at a senior management level.
- **Infrastructure, Public Works Operations and Asset Management:** A minimum of five years of progressively responsible, professional experience in municipal public works and engineering with an emphasis on rural and small urban environments; training and experience in asset management.
- **Strategic and Operational Experience:** A high level of critical thinking with the ability to perform in a proactive and strategic manner and plan, prioritize and balance multiple responsibilities and shifting priorities successfully.
- **People Leadership:** Ability to provide exceptional leadership to staff and to build strong, enthusiastic and productive staff teams.
- **Program Management:** Ability to plan, direct and integrate broad, comprehensive, public works programs and activities.
- **Business Management:** Knowledge of the principles and practices of public administration, budgeting, procurement, maintenance of public records, and the organization and functions of a Township Council.
- **Client Focus:** Demonstrated ability to perform duties, lead teams and deliver services and projects with tact and diplomacy in a political and client-based environment.
- **Legislation:** Thorough and comprehensive knowledge of related municipal and provincial legislation.
- **Communication Skills:** Excellent communication skills, report writing and presentation abilities which includes public meetings.
- **Education/Designations:** Civil Engineering or equivalent diploma/degree, preferably accompanied by a Certified Engineering Technologist (CET) or Certified Road Supervisor (CRS) designation. Certificate in Water and Wastewater Management is an asset.

How to Apply

To explore this opportunity please apply via email with a covering letter and resume by **February 3rd, 2024 or sooner to careers@waterhousesearch.net** quoting project **NH-DPW**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, amy@waterhousesearch.net, or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.net.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.