



Centre Wellington

Chief Administrative Officer

WATERHOUSE
EXECUTIVE SEARCH

Centre-Wellington, is an established township in south-central Ontario. Centre-Wellington is currently home to over 28,000 residents with an expectation to significantly grow over the next 10 years. While the broader area is agricultural, Centre-Wellington is also an established tourism destination and includes picturesque heritage communities. In addition, Centre-Wellington has an established and growing industrial park catering to a range of businesses and industries making it an exceptional community to call home.

Centre-Wellington, which includes the communities of Elora and Fergus, is also known for its world class arts community, picturesque heritage towns, stunning scenery and a thriving sports and cultural scene catering to every age and taste including a wide-range of restaurants and eateries, farmers' markets and culinary artisans. The charming downtowns offer one-of-a-kind shopping experiences, walking tours and art exhibits, and a number of historic inns. All this amid rolling hills, dramatic cliffs, and majestic waters.

With a combined operational and capital budget of over \$40M, Centre-Wellington is committed to meeting the needs of our residents and business community by delivering efficient and effective services.

In support of this, Council created a strategic plan as a basis for decision making and growth. The vision is continue to ensure that Centre-Wellington is a welcoming, healthy, prosperous community that is culturally rich and naturally innovative. While the strategic plan is aligned to Council term priorities it is based on a number of sound principles that include: good government, healthy growth, active & caring community, strong local economy, safe & well-maintained roads and infrastructure and good financial management.

Inspire our Future as our Chief Administrative Officer

As the ideal candidate you are an inspiring, principled, and collaborative leader with a proven track record of results and accomplishments for a large public or private sector organization. You have exceptional communication skills and the political acumen to interact with diverse stakeholders, foster the development of partnerships, engage, and inspire our employees, while ensuring customer service excellence. Lastly, you will have an exceptional understanding of forward-thinking strategies as it relates to meaningful growth and effective municipal operations in a fiscally accountable fashion and possess the ability to guide our organization into the future.

Reporting to the Mayor and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality's administrative and operational services. As the key advisor to Council, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being innovative, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles in our strategic plan.

Leading a talented staff team, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while positioning Centre Wellington as an employer of choice.

How to Apply

To explore this opportunity please apply via email by **November 12, 2021 or sooner to careers@waterhousesearch.ca** quoting project **CW-CAO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.com or Amy Oliveira at 416-214-9299 x4, amyoliveira@waterhousesearch.com.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.