



Executive Director



Our client, Shawenim Abinoojii Inc. is seeking an Executive Director to lead the organization to develop and implement strategic plans to advance the organization's vision, mission, and goals to promote fundraising and effective use of resources to nurture the growth of SAI.

Shawenim Abinoojii Inc. shares the sacred duty to love, protect and nurture the children in its care by meeting the needs of First Nation children and their families. This organization provides First Nations-led, culturally appropriate supports and services to 8 Southeast First Nations, and recognizes and respects the importance of nurturing the unique cultural identities of children, families, and nations of the Southeast Tribal region.

Reporting to the Board of Directors, the Executive Director is responsible for the overall management and supervision of SAI's programs, strategic direction, policies, and directives. The Executive Director will be thoroughly committed to Shawenim Abinoojii's mission and must have proven leadership, coaching, and relationship management experience.

For more information, please visit: <https://bit.ly/SAI-ED>

Duties & Responsibilities

- Provide leadership in managing, evaluating, and directing all programs and activities of SAI, including the development and maintenance of effective administrative systems for community and program development, human resource management, facilities management, and contact administration.
- Oversee the planning, implementation and evaluation of the organization's programs and services.
- Determine staffing requirements for organizational management and program delivery; oversee the implementation of the human resources policies, procedures and practices including the development of job description for all staff.
- Work with staff and the Board (Finance Committee) to prepare a comprehensive budget and secure adequate funding for the operation of the organization; research funding sources, oversee the development of fund-raising plans and write funding proposals to increase the funds of the organization.
- Communicate with Chief and Council and all other stakeholders to keep them informed of the work of the organization and to identify changes in the community served by the organization.

SKILLS & QUALIFICATIONS

- Post-secondary education with a focus in Business Management or a related discipline such as Accounting, Commerce, Human Resources and Social Work is required; MBA or a master's degree in a relative discipline considered a definite asset.
- Minimum 5 years of progressive senior management experience in a non-profit organization a must.
- Must possess a strong knowledge and/or understanding of Indigenous perspectives, culture, traditional philosophies, and the issues affecting our children, families, and communities; obtained prior cultural awareness and/or sensitivity training an asset.
- Ability to communicate in Anishinaabe a definite asset.
- Knowledge of the Child and Family Services (CFS) sector and legislation an asset.
- Experience working with and negotiating with multiple stakeholders.
- Ability to travel to Southeast Communities and surrounding areas.
- A visionary who understands how to set a plan, and how to lead and articulate its execution in a clear and concise manner.

If you would like more information about Shawenim Abinoojii, please visit <https://bit.ly/SAI-ED> or contact **Lisa Cefali**, Partner, Executive Search & Strategic Development, Legacy Bowes at (204) 934-8833.

If you believe you can make a strong contribution to Shawenim Abinoojii as the Executive Director please submit your resume in confidence to Lisa.Cefali@legacybowes.com quoting position #213190, before **November 5, 2021**.